**Arts Commission**

**KPAC Visual Arts Subcommittee Minutes**

**Thursday, January 13, 2021, 9:00 a.m.**

**Zoom Meeting**

**Meeting called to order** by chairperson, Zoe Perkins.

**In attendance:** Glenda Hares, Stephanie Kirkland, Zoe Perkins, April Morris, Mark Braun.

1. **CITIZEN COMMENTS** **—** No Citizen Comments.
2. **APPROVAL OF MEETING MINUTES —** Motion to approve Dec 9, 2021 minutes by Stefanie, seconded by Mark. Minutes approved.
3. **UNFINISHED BUSINESS**
4. **Gallery Program submissions** — The submission email address [KirkwoodArtsCommission@gmail.com](mailto:KirkwoodArtsCommission@gmail.com). As of today, we have only 2 submissions. It was agreed that we should extend the submission deadline to February 1.  
     
   **Action Steps**: Committee members will follow-up with previously contacted organizations and seek out new contacts for additional organizations: St. Louis Artists Guild, Art Saint Louis and STL Camera Club. Zoe will follow-up with Heartland. April will revise the invitation and distribute new emails to new and previously contacted organizations as well as Arts Commissioners and City for social media and website posting.
5. **Exhibitions** — Opening Reception dates are subject to availability of the KPAC space. Regarding previous discussion of sale and commission for the artworks; we learned that the   
   city has drawn up a loan agreement document that states all sales should take place directly between artist and buyer. Also there is $40,000 insurance coverage. Guidelines for installation process, artist contracts and insurance information are being reviewed. Rick provided possible opening dates of: March 2,3,9,16,and 30. **Action Steps**: Zoe will continue honing the schedule with Rick Duplissie and will get up dated copies of loan agreement documents from Kyle.
6. **NEW BUSINESS**
7. **Selection of Artists** —Stefanie and April will setup online viewing box for sharing submissions. Field will be narrowed by committee viewing and ranking.
8. **Other Matters** — Next meeting: **TBD.**
9. **ADJOURNMENT**